



Yuma County Local Emergency Planning Committee

Minutes of the Meeting June 14, 2012

PRESENT:

Michael Callahan, Gowan Milling, Group 5
Mike Erfert, Yuma Fire Department, Group 2
Greg Ferguson, Yuma County Board of Supervisors, Group 1
Earl Hamilton, MCAS Disaster Preparedness, Group 2
Marc Holyfield, Arizona Western College, Group 2
Mark Hutsell, Vice Chair, Yuma Regional Medical Center, Group 2
Don Kilner, representing John Andoh, YCIPTA, Group 2
Gary Koehn, Kinder Morgan Energy Partners, Group 5
Shelly Kreger, YMPO, Group 2
Chief Jack McArthur, representing Mayor Al Krieger, Alternate Group 1
Warren Quirk, Excel Group / WORC Center, Group 5
Gretchen Robinson, Emergency Management Director, Group 2
Ema Lea Shoop, citizen at large, Group 4
Michelle Smith, Yuma County Health, Group 2
Rosario Zavala, Quechan Police Department, Group 2

ABSENT:

Chief Gary August, Rural Metro, Group 2
Robert Barocio, Yuma Proving Grounds, Group 2
Tim Beeler, MCAS Yuma, Group 2
Chief Paul DeAnda, Somerton-Cocopah Fire Department, Group 2
Jeff Denman, citizen at large, Group 4
Manuel Hernandez, City of Yuma Utilities Department, Group 2
Major Ken Hewett, Arizona Department of Corrections
Chris Nossaman, Sun Country Restoration, Group 5
Rick Reyes, Sellers Petroleum, Group 5
Captain Joseph Roerink, AZ Department of Corrections, Group 2
Sheriff Ralph Ogden, Group 1

A quorum of 15 persons was present with a minimum of 3 groups represented, Group 1, Group 2, Group 4 and Group 5.

1. CALL TO ORDER:

Chairman Mark Holyfield called the meeting to order at 0900 hours in the Board of Supervisors Auditorium at 198 So. Main Street, Yuma AZ on June 14, 2012.

2. INTRODUCTION:

Members and guests present introduced themselves. Guests present included

Mario Avalos, Helena Chemical Corporation
Phil Hillesheim, Bureau of Reclamation
Bryan Longoria, Yuma County
Maria (Patti) Michael, Winfield Solutions
Lester Pate, Arizona Public Service
Noel Robles, Shaw Inc.
Dave Sellers, Sellers Petroleum
David Slade, Yuma Cogeneration Associates
Phil Smithers, Arizona Public Service
Kevin Tunell, Yuma County
Denise Whisman, Ferrell Gas

3. MINUTES:

Upon motion of Ema Lea Shoop with second by Gary Koehn, the minutes of the meeting held 12 April 2012 were approved as distributed. Motion carried. It was then discovered that an error had been made on the date of the meeting, the motion was then changed to reflect that correction.

4. TEN MINUTE TRAINING:

Chief McArthur demonstrated the use of the Emergency Response Guide. This answered many questions the LEPC members had regarding when to shelter in place and when to evacuate. Very good discussion and excellent use of our meeting time.

5. GRANT STATUS:

Chairman Mark Holyfield discussed the balance remaining in the HMEP grant. This produced a lengthy discussion regarding "general attitudes about spending". Gretchen Robinson advised the committee of the HMEP expenditures made to date to include Yuma Area Ammonia Safety Days sponsorship in the amount of \$500.00 and community outreach (NRC notification cards) in the amount of \$500.00, for a total expenditure to date of \$1,000.00.

In the end, a motion was made to proceed with the compilation of hard copy resource material for the LEPC members as well as provide a DVD or thumb drive, utilizing the balance of the

funds available for training for LEPC members. Chief McArthur reminded the group that Tier II information should not be included in the binders.

6. MEMBERSHIP STATUS

6a: Approval of Renewals

No renewals were due during this meeting.

6b: Approval of Designated Alternate

No designated alternate requests had been provided.

6c: Introduction of potential members

Gretchen Robinson advised the Committee that she had been working with AZSERC to get a detailed list of all Tier II reporting facilities in Yuma County. Efforts had been made to contact those facilities directly, inviting them to our meetings. As a result, 7 guests are with us today and have completed Membership Applications. Each applicant spoke to the Group. Upon motion by Ema Lea Shoop, with second by Michelle Smith, the following applications were accepted for membership in the Yuma County LEPC:

Mario Avalos, Helena Chemical Corporation, Group 5
Maria (Patti) Michael, Winfield Solutions, Group 5
Lester Pate, Arizona Public Service, Group 5
Noel Robles, Shaw Inc., Group 5
David Slade, Yuma Cogeneration Associates, Group 5
Phil Smithers, Arizona Public Service, Group 5
Denise Whisman, Ferrell Gas, Group 5

Gretchen will now complete the Notice of LEPC Appointment and provide to AZSERC for formal adoption.

In addition, Gretchen introduced both Bryan Longoria and Kevin Tunell, potential members of Group III.

6d: Approval of Resignation

There were no resignations submitted.

7. New Business

7a: Discussion and possible action regarding local incidents.

Gretchen reported she had not received any notifications from NRC for incidents in Yuma County; all incidents had been in Imperial County or Mexico, all very minor.

7b: Stakeholder Training

The Committee again discussed the opportunities that LEPC members have to educate our community. Gretchen reminded members that a Yuma County Training Calendar had been placed in their packets and that they are welcome to sign up for classes.

7c: Adoption of 2013 Meeting Schedule

Gretchen had provided a tentative list of meetings for 2013, following the same format we currently meet. The meetings in 2013 will be on the second Thursday of the even months at 0900 hours at the Yuma County Board of Supervisors. Upon motion by Chief McArthur with second by Shelly Kreger, the following meeting dates for 2013 were approved:

February 14, 2013
April 11, 2013
June 13, 2013
August 8, 2013
October 10, 2013
December 12, 2013

8. Old Business

8a: Lower Colorado River Plan

Gretchen Robinson indicated again that the draft of the Lower Colorado River Plan was available for review but to date, no takers from Yuma County LEPC.

8b: Type III Incident Management Team

Chief McArthur reported that the city is moving forward in the formation of a Type III Incident Management team, working with County Emergency Management to bring classes to Yuma. If you are interested in participating, please get with Mike Erfert or Gretchen Robinson.

8c: Update on the New World data project

Chief McArthur reported on the progress being made by Yuma Fire Department locating Tier II information on maps available to first responders. This information will then be loaded into the New World system as it comes on line in January 2013.

8d: Household Hazardous Waste collection

Manny was not available to report on the household hazardous waste collection.

9. Chair Status Report

Chairman Mark Holyfield stated he will continue to bring 10-minute training to the LEPC and indicated that he has other training available.

10. Public Comment on the LEPC Emergency Response Plan

Gretchen reported she had received no comments from the public regarding the LEPC Emergency Response Plan and no comments were received at the meeting.

11. Good of the Order/Announcements

No other announcements were made.

12. Call to the Public

No one from the public was available to answer the call.

12. Adjourn

Upon motion by Chief McArthur with second by Greg Ferguson, and with no further business to come before the committee, the meeting was adjourned at 1011 hours.

Next meeting is scheduled for August 14, 2012 at 0900 hours. A brief LEPC meeting will be held first and then the Executive Director of the AZSERC will conduct the annual APEX training for LEPC members. Please block out your calendars now for this important meeting.

Gretchen Robinson

Gretchen Robinson

Yuma County Office of Emergency Management